

**Steep Parish Plan - Steering Group 6th Meeting
Tuesday 27th April 2010 7.45 at 47 Church Road – Minutes**

Chair: Tony Struthers

Present: Alex Patchett-Joyce, Jeremy Young, Geoffrey Russell, Fran Box, James Rush, Jim Stoker, Harvey Patchett-Joyce, Brian Walters, Terry Cook, Peter Coates, Linda Henderson

Apologies: Trevor Hines, Linda Munday, Jim Macdonald, Jessica Pocock

1. Minutes of 5th meeting 30th March and actions arising

The Steep Parish Council Child Protection Policy is formally adopted by the Steep Parish Plan Committee.

Conversations:

- Jenny Hollington held one in Ridge Common Lane
- Sandsbury Lane (opposite Dunhurst) has also taken place
- Kate Burke will hold one on 20th May at Ashford, Alex to attend, Fran also to take part at Ashford
- Hays Cottages, Brian to run this with James and Jeremy. To take place towards the end of May to establish a divide between the Parish Plan and Allotments/Affordable Housing
- Tennis Club – Jeremy has contacted Rosemary Swan and will follow this up
- Jeremy has emailed Bubbles Silk to get some Midhurst Road residents together to encourage their involvement
- Linda to contact the Dales at Kettlebrook
- Peter Coates discuss with the Head how best to approach holding conversations at Bedales, Alex to supply background information

Farmers and businesses:

- James has spoken to Owens Cycles who is happy to help and be involved.
- May need to return to the issue of businesses, perhaps ask Linda Munday for a list of those businesses who pay business rates to make sure all are contacted
- Tony and/or Terry to contact Tankerdale
- Terry to speak with Simon Bridger and David White

Website updating:

- Tony will deal with this

Newsletter insert:

- Tony has drafted, Alex organised the layout, this has now been published and included an overview of the Parish Plan, progress to date and indication of timeline for next stages
- Specify skills needed to assist with the plan and questionnaire

Photo competition:

- Will be two sections, up to the age of eleven and eleven and above, Steep Oil Tanks to sponsor. Competition open to all

History – Jim Stoker:

- History of Steep to be very much a part of the Parish Plan, looking at changes over time, social history and interaction with the landscape. Peter suggested Jim make contact with Ruth Whiting, Bedales History Teacher.
- Look at presenting the history in different ways – old and new ordnance survey maps, look at different media including web – to include text / visual / oral histories, special history paper? General consensus that the format of the conversations to be utilised to speak with people.

- Jim mentioned he would need to have access to whatever the sub-groups discover. Involve Rollo Wicksteed? Also Hays Cottages

2. Budget

- There are still enough funds for conversations. Funds have been put aside for the photo competition and for final publication of the plan.

3. Bedales – Peter Coates

- Bedales are very keen to be involved and to help, what is needed from Bedales?
- Regarding conversations, there could be three sets of conversations – children, adult (staff, staff wives / husbands) and also as a business. Thought needed on how to approach this, would ideally need to be in small groups perhaps in tutor groups
- Peter mentioned the sand quarry is still being vandalised frequently, a solution needs to be reached, it is private land and whilst Bedales would prefer not to close it off it might be necessary. This issue is tabled for the time being but will need to be revisited.

4. Steep Primary School

- Jim Macdonald to discuss during Assembly on Friday 7th May.

5. Sub-groups

- Landscape and bio-diversity – could Bedales Geography Dept take this on as a project? Tony to check with EHDC whether they have a pro-forma which could be passed on to Bedales
- Building conservation – Jeremy has spoken with Jill Manson who whilst unlikely to run the project is keen to be involved. Tony to contact David Jeffrey. Steep is not a conservation area, should it be? Groundwork needed to assess whether it may be possible to apply to EHDC.
- Green energy – Alex keen to get going with this; involve Celia Storey and Drake Hocking? Peter suggested speaking with the Estates Manager at Bedales – John Wakefield who has lots of ideas.
- Facts on population – Tony to take this.

6. Questionnaire

- Alex is grouping together common themes, these need to be specific to Steep. Perhaps a sub-group for this is required? As Buriton have already been through this process contact should be made with them, Geoffrey to ask. In addition all committee members should explore their contacts to see who could help / be a useful source of information.
- Regarding Bedales, Jeremy mentioned the ultimate aim of the plan needs to be kept in mind – in practice would all pupils be provided with a questionnaire? Suggested three sets of questionnaires – household, businesses and Bedales
- Aim to have questionnaire delivered by mid Jan 2011

7. Next steps

- Exhibitions at Flower Show and Village Hall in November

8. Next meetings

- 25th May at Alex's 47 Church Road and 29th June at Bedales Reading Room